

GOVERNANCE COMMITTEE CHAIR POSITION DESCRIPTION

Governance Committee Mission:

To foster a community of trust, transparency and accountability. To align the entrepreneurial spirit with EO's core values, thereby, supporting the framework to accomplish EO's vision.

Description:

The Governance Committee Chair is a Corporate Officer of EO and is a fiduciary for the entire organization. The Chair oversees the compliance and amendment of any governing documents, the operations of the Governance Committee, to include sanctioning member conduct violations, and the organization's legal issues as handled by EO's in-house and external counsel. Further, the Chair is responsible for ensuring the organization is in compliance with its audit responsibilities each year and helps to resolve internal and external matters related to EO's purpose and brand reputation.

The Governance Committee, through the Chair, reserves the right to hold the EO Board of Directors accountable to its Bylaws and Policy and Procedures when special circumstances support this level of oversight.

Qualifications:

- EO member who has served as a Governance Director
- Understanding of EO's corporate structure
- Discernment to identify issues that impact membership and should involve the volunteer global Governance Committee versus corporate issues, which fall under the Chair's role as a fiduciary and Corporate Officer.
- Impenetrable confidentiality and duty of loyalty to the organization.
- In possession of a global perspective, understanding of different cultures.
- Ability to effectively manage meetings and delegate duties.
- Desire to create an accountable and rewarding environment for the Committee.
- Ability to synthesize issues for reporting to both the EO Board of Directors and Governance Committee.

Expectations and Responsibilities:

- Direct the Governance Committee to be a resource for members and chapters.
- Develop, improve and execute Governance Director training and Tier 1 leader training.
- Support organization-wide training and education about corporate structure and legal risks.
- Identify potential legal or governance risks to the organization.
- Liaise and collaborate with in-house and external legal counsel and EO Governance staff
- Manage and empower regional Governance Directors to support chapters with member conduct issue

Term and time commitment:

- Two-year term
- Prepare for and attend scheduled committee calls: 5 hours per month.
- Prepare for and attend calls with the CEO, Board Chair and Senior Director of Governance: 1 hour per month.
- Collaborate with Tier 1 leaders on standing calls: 1 hour per month.
- Navigate member conduct issues, delegating investigations to Governance Directors and support those investigations: 12 – 20 hours per month.
- Work on organizational duties and projects: TBD as it varies based on agenda and issues.
- Attend GLC (including the APM) and the mid-year Governance Committee meeting.
- Available to attend EO Board of Directors meetings virtually when needed.



Applying and accepting a PoL role may require that you choose between the PoL role and being an EO trainer or facilitator. **Per EO's Conflict of Interest Policy, Tier 1 leaders cannot serve as Trainers or Facilitators in ANY capacity during their tenure.** For questions, please contact pol@eonetwork.org

