

GLOBAL GOVERNANCE DIRECTOR POSITION DESCRIPTION

Governance Committee Mission:

To foster a community of trust, transparency and accountability. To align the entrepreneurial spirit with EO's core values, thereby supporting the framework to accomplish EO's vision.

Description:

The Governance Committee is comprised of a minimum of 10 Governance Directors, one Regional Governance Director from each region and At-Large Governance Directors as needed. We meet once a month for a one-hour call and must be available for emergency meetings when required. We work on various projects to improve the governing structures of EO, train member leaders on good governance, and conduct votes on updating policies and violations of our code of conduct such as solicitation by a member or discrimination or harassment. This role requires the ability to respond to and investigate complaints lodged by members, which almost always involve the conduct of another person. For any complaints involving sexual harassment, discrimination, or retaliation, we work with a third-party firm who will conduct the investigation while Governance Directors play more of a project management role. We also have in-house legal counsel and an outside law firm that provide guidance.

The Committee is a check and balance for the EO Board of Directors and is responsible for the Board's adherence to EO's governing documents. We also ensure the member vendor and conflict of interest policies are followed.

Qualifications:

- Must have previously served as a Regional Governance Director.
- Strong understanding of EO's governance framework, policies, and Code of Conduct.
- Ability to train, mentor, and collaborate effectively across regions and audiences.

Expectations and Responsibilities:

- Participate in monthly Governance Committee calls (1-2 hours) and emergency meetings as needed.
- EO Governance Structure
 - Partner with legal and governance staff to write and propose policy updates
 - Serve as the primary member interface with EO departments, regions, and portfolios to design governance systems that enable their initiatives.
- Training
 - Primary trainer for global governance trainings across various EO audiences.
 - Act as the Subject Matter Expert (SME) for the GLC Governance Chair track.
 - Travel to support new Regional Governance Directors with their first governance trainings at alignment meetings and leadership summits.
- Member Conduct
 - Vote on Code of Conduct violations (e.g., solicitation, discrimination, harassment).
- Mentor new Regional Governance Directors during their first investigation.
Lead ad-hoc projects as assigned.

Term and time commitment:

- One year (typical tenure is two years)
- **Virtual:** Monthly Governance Committee calls, project-based and training calls as needed.
- **Travel:** Governance Mid-Year Strategy Meeting, GLC, and regional trainings as required.

Applying and accepting a PoL role may require that you choose between the PoL role and being an EO trainer or facilitator. **Per EO's Conflict of Interest Policy, Tier 2 member leaders will be reviewed on a case-by-case basis to determine potential conflict of interests under the policy.** For questions, please contact pol@eonetwork.org

